



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board January 17, 2017

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Goff, Hayes, Kreisel, and Luzaich. Board Members Absent: Vice Chair Green, Donnelly and Treasurer, Hornung. Staff Present: Brewer, Madonich, Tessier, and Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **APPROVAL OF AGENDA:** **MSC Hayes/Luzaich** to approve the agenda of the January 17, 2017 meeting. Approved unanimously.
4. **APPROVAL OF MINUTES:** **MSC Carmichael/Kreisel** to approve the minutes of the November 15, 2016 meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report –November and December 2016 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for November and December 2016. Supervisor Tessier reported that December had the highest recorded attendance in five years.
 - c. Receive and File Minutes of Program Committee and Events Committee – Coordinator Madonich said that the Committee covered parties for the 2017 year and selected a new movie and new class that will be offered at the Senior Center.
 - d. Update on Nominations and Elections for Senior Citizens Advisory Board – Superintendent Brewer said that no election would need to be held because there were three Board seats that were up for reappointment and staff only received three applicants. Two of the seats would be reappointed to current Board Members and the last seat would be filled by Joanne Tracy. Swearing in would take place during the regularly scheduled February or March Board

meeting.

- e. Relocation of Senior Citizens Advisory Board Meetings in February and March – Supervisor Tessier reminded the Board that due to the tax services offered at the Senior Center during the months of February and March, the Senior Advisory Board meetings would be held at the Veterans Memorial Building for those two months.
 - f. Update on Bocce Ball Court – Superintendent Brewer said that after reviewing the project with the City Attorney, staff is recommending that the Senior Advisory Board put the bocce ball court project into the 2017/18 budget. The recommendation is so that the Advisory Board would only need approval from the City Council for the bocce ball court at the time of the budget approval instead of throughout the process. Board Member Hayes asked if that would mean the City would be paying for the new bocce ball court and Superintendent Brewer replied that the money would still be coming from the Senior Advisory Board Trust Fund. Board Member Hayes also asked if putting it in the budget would delay the completion of the bocce ball court and Superintendent Brewer replied that either way the work will not commence until fall 2017. Supervisor Tessier added that construction should only take about two weeks which can hopefully be done in between the summer and fall bocce ball league schedules.
8. **UNFINISHED BUSINESS:** None.
9. **EXCLUDED CONSENT:** None.
10. **ITEMS FROM STAFF:**
11. **PUBLIC COMMENT:**
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Board Member Carmichael asked if the bus was still out of order and Supervisor Tessier replied that it was and she did not have an update on a date for when it would be back. Board Member Kreisel asked if there is anything staff can do to control the sharing of lunches among patrons. Coordinator Madonich said the only concern is if the people that are sharing the lunches are under age 65 and said that they would let staff know to keep an eye out.
13. **ADJOURNMENT:** With no other business to be conducted, **Board Member Luzaich**, adjourned the meeting of the Senior Advisory Board at 9:41 a.m.

Respectfully Submitted,
Ludmer Aker
Executive Assistant
City of San Bruno